

Academic Pavilion Discussion Rooms

The discussion rooms in Academic Pavilion provide meeting and group studying place for groups of 2 to 8 people. Academic Pavilion is located on 7/F of HKCT Jockey Club Undergraduate Campus. We have 3 discussion rooms available for booking. The opening hours of the discussion rooms are the same as that of Academic Pavilion. All current students and staff are welcome to reserve the discussion rooms.



How to Reserve a Discussion Room:

1. Please come to the circulation counter at Academic Pavilion to make a reservation. Discussion rooms are available on a first-come, first-served basis. You will also have to show us your student ID card or staff card at the counter.



2. Fill in the Discussion Room Booking Form at the circulation counter. Duration of each booking session is 1-hour within Library Opening Hours.

課程類別 (區勾選)	學科 #	使用日期	使用時段	房號	人數
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3. At the booking time, please check-in at the circulation counter. Sign on the Discussion Room Booking Form and you can go to your reserved room.

(Patrons who do not show up within the first 15 minutes of the booking session will be forfeiting their reservation.)



4. Do NOT bring any food or drinks with you to the discussion room. Please do not open the windows in the room. To protect your personal belongings, please do not leave your belongings unattended in the discussion room over 15 minutes.



5. You can use the discussion room for the next booking session if no user reserves it 10 minutes before the end of your session. Please come to the counter to make a reservation for the next booking session.
6. At the end of your booking session, please put everything back in place before you leave the room.

Please feel free to give us a call (22656918 – Ma On Shan Academic Pavilion) or email us lib@hkct.edu.hk for enquiries about the discussion rooms.